

Minutes
Davis – Salt Lake Aerial Spray Authority
Public Hearing
1 December 2022

The Public Hearing was held at the SLCMAD facility in Salt Lake City, Utah and on Zoom.

Welcome by D-SLASA Executive Director, Ary Faraji at 6:06 pm. Ary confirmed the recorder was on.

ROLL CALL:

Trustees Present: La Vone Liddle, SLCMAD
 Neil Vickers, SLCMAD
 Richard Allen, MAD-D
 Laretta Beesley, MAD-D
 Mike Blackham, MAD-D

Trustees Excused: Anna (Tina) LePendou, MAD-D

Others Present: Ary Faraji, Executive Director, D-SLASA
 Gary Hatch, Assistant Executive Director, D-SLASA
 Shirley Cox, Clerk

Board members Richard Allen and Laretta Beesley joined the meeting by Zoom.

No conflicts of interest were declared.

2022 GENERAL FUND AND CAPITAL PROJECT FUND BUDGET AMENDMENTS HEARING:

Explanation of the Proposed 2022 Budget Amendments

Ary Faraji reviewed the proposed 2022 Budget amendments with the Board. He stated that since the budget was presented at the September Board meeting, there have been some adjustments made which are highlighted in bold.

The Facility Maintenance line item was reduced to \$25,000 from \$30,000. The Megadoors have been serviced at the cost of \$19,200 which allows the reduction by \$5,000. This brings the sub total of General Fund Expenses to \$887,530 and the total General Fund Expenses to \$1,042,530 which includes the Contribution to Fund Balance of \$155,000 and balances out with General Fund Income above.

Board Discussion

There were no questions from the Board.

Public Comments

No public present for comment.

2023 GENERAL FUND AND CAPITAL PROJECT FUND BUDGET HEARING:

Explanation of the Proposed 2023 Budget

Ary Faraji reviewed the Proposed 2023 Budget with the Board.

Under General Fund Income: Contributions from each district was reduced \$5,000 to \$25,000. Interest income was increased to \$4,000 which is approximately a \$2,500 increase. The Hangar Rental income was increased to \$15,000. Ary Faraji reported that the Aerial Contract has been completed with VDCI. VDCI agreed to the increase in the rental payment plus the payment of utilities. Dibrom for SLCMAD was budgeted at \$200,000. Ary foresees more applications by air especially with the prison location. Bti for Davis was budgeted at \$250,000. Bti for SLCMAD was budgeted at \$200,000. This brings the total for General Fund Income to \$1,132,225.

Under General Fund Expenses: \$2,500 was budgeted for Board Expenses. The Dibrom and Bti line item balance with the district's revenue under Income. The Airport Lease line item was budgeted at \$10,000 to cover any potential increase in the lease payment. The Audit line item was overestimated at \$10,000. There will be a more detailed report on that further down the agenda. The Miscellaneous line item was reduced to \$2,500. The overall total for the General Fund of \$1,132,235 balances with the General Fund Income total.

Board Discussion

Mike Blackham asked for more information about the Miscellaneous line item that was budgeted at \$13,630 in the 2022 Budget for the Ogden Airport pavement improvement. He questioned if D-SLASA ever paid that invoice from the Ogden City Airport to which Ary Faraji replied that D-SLASA did not pay the invoice. Gary Hatch stated that he took the matter to attorney Felshaw King who reviewed the lease agreement and stated there is nothing in the lease that would suggest D-SLASA is required to pay the invoice for airport paving. Therefore, D-SLASA will not be paying the Ogden Airport for the pavement. Ary further stated he kept the \$2,500 in that budget line item for miscellaneous purposes, not pavement purposes.

There was no more board discussion.

Public Comment

No public present to comment.

ADJOURN:

Trustee Blackham motioned to close the Public Hearing for the amended 2022 General Fund and Capital Fund Budget and the 2023 General Fund and Capital Fund Budget Hearing. Trustee Vickers seconded the motion. All in favor. None opposed. Motion carried.

The Public Hearing was closed at 6:17 pm.

Minutes
Davis – Salt Lake Aerial Spray Authority
Board Meeting
1 December 2022

The D-SLASA Board Meeting was held at the SLCMAD facility in Salt Lake City, Utah and on Zoom.

Welcome by D-SLASA Executive Director, Ary Faraji at 6:17 pm. Ary confirmed the recorder was on.

ROLL CALL:

Trustees Present: La Vone Liddle, SLCMAD
 Neil Vickers, SLCMAD
 Richard Allen, MAD-D
 Laretta Beesley, MAD-D
 Mike Blackham, MAD-D

Trustees Excused: Anna (Tina) LePendou, MAD-D

Others Present: Ary Faraji, Executive Director, D-SLASA
 Gary Hatch, Assistant Executive Director, D-SLASA
 Shirley Cox, Clerk

Board members Richard Allen and Laretta Beesley joined the meeting by Zoom.

No conflicts of interest were declared.

APPROVAL OF THE 8 SEPTEMBER 2022 MINUTES OF THE D-SLASA QUARTERLY BOARD MEETING:

Trustee Liddle motioned to approve the 8 September 2022 Board meeting minutes. Trustee Beesley seconded the motion. All in favor. None opposed. Motion carried.

PRESENTATION OF THE 2022 FOURTH QUARTER FINANCIAL STATEMENTS AND APPROVAL OF BILLS FOR PAYMENT:

Shirley Cox reviewed the 4th quarter financial statements with the Board including the month end bank account balances, the Expense Detail Report and the Budget Income and Expenditures report. Copies of the financial statements were given to Board members prior to the Board meeting to review.

There was a motion to approve the 2022 Fourth Quarter Financial Statements by Trustee Vickers. Trustee Liddle seconded the motion. All in favor. None opposed. Motion carried.

2022 AMENDED BUDGET DISCUSSION AND APPROVAL:

Trustee Blackham motioned to accept the 2022 Amended Budget. Trustee Liddle seconded the motion. All in favor. None opposed. Motion carried.

2023 PROPOSED BUDGET DISCUSSION AND APPROVAL:

Mike Blackham stated he is not in favor of doing a full audit.

Ary Faraji requested that this discussion continue under Agenda Item #8.

Trustee Vickers motioned to approve the 2023 Proposed Budget. Trustee Liddle seconded the motion. All in favor. None opposed. Motion carried.

VDCI CONTRACT EXTENSION DISCUSSION AND APPROVAL:

The Contract Extension will give an additional two years to extend the contract with VDCI. VDCI has signed off on the Contract Extension. Signatures can be found on the last page of the contract. The Contract Extension agrees to maintain the pricing for both larvicide and adulticide. There are some modifications to the contract that have been included as far as height of the application and regarding the issue that sometimes each district does not give VDCI enough acreage to spray so there will be a combined amount for the two districts, below which VDCI can charge extra. Calibration was also added and includes when VDCI wants the data and the height of calibrations.

Mike Blackham expressed his appreciation for the working relationship between the district managers and VDCI. Ary Faraji stated that VDCI appreciates that they have a state-of-the-art facility in the west.

Trustee Liddle made a motion to approve the VDCI Contract Extension. Trustee Blackham seconded the motion. All in favor. None opposed. Motion carried.

VDCI HANGAR LEASE DISCUSSION AND APPROVAL:

Ary Faraji informed the Board that the monthly rent to VDCI would be increased to \$3,000 a month plus all utility costs during the winter months. Utilities include: Century Link, Dominion Energy, Mountain Alarm, Ogden City Utilities, Robinson Waste, and Rocky Mountain Power. Shirley Cox will pay the bills as they are received, then invoice VDCI for reimbursement to D-SLASA.

Trustee Liddle motioned to approve the new monthly lease amount of \$3,000 per month plus all utility costs. Trustee Vickers seconded the motion. All in favor. None opposed. Motion carried.

UPDATE ON AUDITOR SERVICES:

The Board reviewed the State Contractor Approved Vendor List for Financial and Accounting Services. Ary Faraji has reached out to four of the eight approved contractors. Three of the companies contacted have agreed to submit a proposal. Ary will review the proposals with Gary Hatch, then conduct short interviews with them. At the March Board meeting there will be an agenda item for final approval from the Board.

HANGAR MAINTENANCE, PESTICIDE INVENTORY, AND OGDEN AIRPORT UPDATES:

Hanger Maintenance

The Megadoor Service has been completed. There was a problem with the compressor which shorted out and needed to be reset. The filters on the furnace will need to be replaced in the next couple of months.

Soil sterilant will be applied so weeds do not grow between our building and the hangar to the south of us.

Ogden Airport

The Ogden Airport manager stated the lease amount will not change in 2023. However, in 2024 the lease amount may be increased.

Gary Hatch updated the Board on lawsuits against Ogden City over lease renewals.

Pesticide Inventory

The district managers need to decide on product for the 2023 season.

Veseris is not warehousing any product and wants large amounts of product purchased ahead of time and warehoused by the customer. D-SLASA must warehouse 45 drums at a time. Gary Hatch agreed to this arrangement with Veseris with the stipulation that the payment arrangements would be decided by D-SLASA. Bti product will be arriving in March.

DISCUSSION AND APPROVAL OF THE 2023 D-SLASA BOARD CALENDAR:

The Board reviewed the 2023 Board meeting dates.

Mike Blackham stated the 7th of December may conflict with City Council. Ary Faraji suggested Wednesday the 6th. This gives time for the Board packet to go out on Monday and retains the same Board meeting time.

There was a motion made by Trustee Blackham to approve the 2023 Tentative D-SLASA Board meeting dates. Trustee Beesley seconded the motion. All in favor. None opposed. Motion carried.

PROBABLE AGENDA ITEMS FOR 23 MARCH 2023 D-SLASA QUARTERLY BOARD MEETING AT SLCMAD (5:00 PM):

Contracts

Maintenance Updates

Auditor Selection Update

PUBLIC COMMENT:

None

ADJOURNMENT:

Trustee Liddle motioned to adjourn. Trustee Vickers seconded the motion. The D-SLASA quarterly Board meeting adjourned at 7:05 pm.

_____(23 March 2023)

Ary Faraji, Executive Director